



OFFICE OF THE COUNCILLORS
JANGIPUR MUNICIPALITY
P.O. – Raghunathganj – Dist. – Murshidabad

Memo No.:

Dated:

From : The Chairman / Vice Chairman, Jangipur Municipality

To
The Examiner of Local Accounts,
Office of the Principal Accountant General (Audit-II), West Bengal
Local Audit Department
3rd MSO Building, 5th Floor, CGO Complex, DF Block, Sector I,
Salt Lake City, Kolkata 700 064



Sub: Submission of Annual Financial Statement of Jangipur Municipality for the period 2021-22 along with necessary annexure and other documents.

Sir,

Enclosed please find our Annual Financial statement generated from PURO-hisab Accounting Software along with necessary annexure and other documents for audit from your end as follows:

- 1) Copy of BOA Resolution adopting Annual Accounts for the F.Y. 2021-22.
- 2) Annual Accounts for the F.Y. 2021-22 signed by Chairman Jangipur Municipality.
- 3) Schedules of Balance Sheet and Income & Expenditure Account for the F.Y. 2021-22 duly signed by Chairman Jangipur Municipality.
- 4) Significant Accounting Policy for the F.Y. 2021-22.
- 5) Assurance Certificate for the F.Y. 2021-22.

Therefore, you are hereby humbly requested to give us audit programme for the Audit of AFS 2021-22 from your end at an earliest that will help us to achieve the mission target under AMRUT.

Thanking you,

Encls:- As stated.

Yours faithfully,


Chairman
Jangipur Municipality

Memo No: - 2855/EN(2)/113/22/JM Dated: 27/12/22
Copy forwarded to:

1. Director of Local Bodies, Pura Prasaran Bhawan. Block DD I, Sector I, Salt Lake City, Kolkata 700064
2. Special Secretary, UD & MA Dept, Nagarayan, DF-8, Salt Lake, Kolkata - 700064


Chairman
Jangipur Municipality
Chairman
Jangipur Municipality