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To
The Chairman
Jangipur Municipality
Raghunathganj, Murshidabad.
West Bengal.

Sub: Internal Audit Report for the FY 2015-16 of Jangipur Municipality

Ref: Your Appointment Letter Vide Memo No.1527/113/17 J.M dated 28/06/2017

Sir,

In terms of your above appointment letter vide Memo No.1527/113/17 J.M dated 28/06/2017 related Internal Audit of Jangipur Municipality, we have visited the following department of your ULB from time to time during course to verify the various records and vouch transactions thereto:

- 1) Establishment Department
- 2) Accounts & Finance Department
- 3) Sanitation Department
- 4) Public Works Department
- 5) Electric Department
- 6) Building Plan Department
- 7) Trade License Department
- 8) Relief Department
- 9) Water Supply Department
- 10) Property Tax Department
- 11) IT Department
- 12) Health Department
- 13) Youth and cultural Department

After verifying the records as maintained by above department of your ULB we noted some discrepancies/ findings and observations and on the basis we have prepared statement on the department wise findings and submitted the same for the clarifications/replies against our audit queries from your end.

We have considered your clarifications/replies against our Audit queries while preparing your this Audit Report for Jangipur Municipality for the year 2015-16.

We hereby submit the detailed Internal Audit Report for your kind perusal and on ward necessary Action from your end.

Thanking you,

Yours faithfully,

E.O. / F.O.

