



U.S. Saha & Co.
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To
The Chairman
Jangipur Municipality

Sub: Internal Audit Report for the F.Y.2017-18 Jangipur Municipality

Ref: Your Appointment Letter Vide Memo No 2245/113/18/j.m,dated-13.09.2018

Dear Sir,

In terms of your above appointment letter vide Memo No.2245/113/18/j.m,dated-13.09.2018 related Internal Audit of Jangipur Municipality, we have visited the following department of your ULB from time to time during course to verify the various records and vouch transactions thereto:

- 1) Establishment Department
- 2) Accounts & Finance Department
- 3) Sanitation Department
- 4) Public Works Department
- 5) Electric Department
- 6) Building Plan Department
- 7) Trade License Department
- 8) Relief Department
- 9) Water Supply Department
- 10) Property Tax Department
- 11) IT Department
- 12) Health Department
- 13) Youth and cultural Department

After verifying the records as maintained by above department of your ULB we noted some discrepancies/ findings and observations and on the basis we have prepared statement on the department wise findings and submitted the same for the clarifications/replies against our audit queries from your end.

We have considered your clarifications/replies against our Audit queries while preparing this Audit Report for Jangipur Municipality for the year 2017-18.

We hereby submit the detailed Internal Audit Report for your kind perusal and onward necessary Action from your end.

Place: Kolkata
Date: 26.09.2018

Thanking you,
Yours faithfully

U.S. Saha, FCA
For U.S. SAHA & Co.
Chartered Accountants