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OFFICE OF THE COUNCILLORS

JANGIPUR MUNICIPALITY
P.O. – Raghunathganj ❖ Dist. – Murshidabad

Memo No. : 562/e-Tender/AMRUT/112/JM **Date : 27/02/2019**

NOTICE INVITING e-TENDER

Tender Notice No. 18 of 2018-2019 /AMRUT /JM (1st Call)

Tender ID : - 2019_MAD_220532

The Chairman, Jangipur Municipality, on and for behalf of the Board of Councilors of Municipality invites sealed competitive Bid on Item rate Basis (Two part System) from reliable and resourceful Companies/Firms/Contractors having experience and acumen in construction bituminous road in State/Central Govt. dept,PSU under state/central, Statutory/Autonomous body constituted under State/Central statute as noted below the eligibility and depicted hereunder for participating in the e-Tender.

1. A.) Name of Work, Time of completion of work, Estimated Value of work put to Tender, Earnest Money & Price per set of Tender Documents :-

TABLE – 1

Sl. No. of Schemes	Name of Works	Time of Completion of work	Estimated Value of works put to Tender	Earnest Money	Price per set Tender Documents
I.	Construction of Bituminous approach road to OHR site in Zone A within Jangipur Municipality under AMRUT scheme	**180 Days from issue of W/O**	**Rs. 19,63,437/-**	**Rs. 39,269/-**	**Nil**

B.) Eligibility, All important dates & materials issue status for the above mentioned work.

TABLE – 2

i.	Eligibility of the Contractor :-	Govt. bonafide contractor or outsiders or reputed firm having an experience for construction similar nature of work at least 40% (Forty Percent) of the estimated amount put to tender within last 5 (Five) years prior to the date of publishing of this Tender Or Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% (thirty percent) of the estimated amount during last 5 (five) years prior to the date of issue of the tender notice **Or** Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% (eighty percent) or more and value of which is not less than the desired value i.e. 40% of tender amount. In case of running works, only that .tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate. it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderers and the certificate to be issued preferably after publication of this NIeT.

		and also should possess valid **PAN Card, GST Registration (Latest Return), P. Tax (Challan) and Valid Trade License**. MOU/ Joint Venture/ Sub contract in any form will not be allowed as provided in this contract (refer clause 6 - i). During submitting the bid online the following document must be uploaded by the Tenderers in Prequalification Packet. 1) Authenticate copy of invoice challan(s) of Machinery which the intending agency must have own/lease as per list follows. a) Level Machine, b) Static Roller, c) Vibratory Roller d) Mobile HMP & e) Tar Boiler. (refer clause 6 - viii)
ii.	Printed form in which tender is to be submitted:-	As stated in the respective clauses given below.
iii.	Date of Publishing of Tender i.e. the date of up loading of NIeT and tender documents (on line)	**04/03/2019 at 10:00 Hrs.**
iv.	Document download starting date (on line) / sells starting date (on line)	**04/03/2019 at 11:00 Hrs.**
v.	Date of starting of Bid submission i.e. Technical and financial BID submissions starting date (on line)	**04/03/2019 at 12:00 Hrs.**
vi.	Last date & time for bid submission i.e. Technical and financial BID submissions closing date (on line)	**26/09/2016 at 18:00 Hrs.**
vii.	Date of opening technical proposal (on line)	**29/09/2016 at 12:00 Hrs.**
viii.	Date of opening of financial proposal (on line)	To be notified during uploading of Technical Evaluation Sheet of Tenderers.
ix.	Date of uploading of list of Tenderers along with the rates through (on line), also if necessary for further negotiation through (offline) for final rate. Date to be intimated later in due course of time for further negotiation.	To be notified later.
x.	Materials:-	No material will be supplied by the department.
Xi.	Name & address of Engineer-In-Charge (EIC) of the Work	Executive Engineer, Murshidabad Division, Municipal Engineering Directorate, Department Of Municipal Affairs, 5 Babulbona Road, Madhupur, Berhampore, Dist :- Murshidabad, WEST BENGAL, PIN- 742101 . Phone & Fax: (03482) 250679. E-mail ID – ee.bhp.med@gmail.com

Xii.	Execution of Work	The Contractor is liable to execute the whole work as per direction and instruction of the Executive Engineer, Murshidabad Division of Municipal Engineering Directorate who is the "Engineer in Charge" of the work under the control of "Superintending Engineer, Central Circle, M.E. Directorate."
	Payment	Payment will be made to the successful Bidder by the "Chairman, Jangipur Municipality" periodically only on receipt of written recommendation from the Executive Engineer, Murshidabad Division of Municipal Engineering Directorate.

Note: In case of Bundh/strike /holiday etc. falls on the schedule dates as mentioned above for sl no vii to ix , the same will be treated next working day of the fixed dates and time as scheduled above (refer Table-2).

2. Applicants willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system; through logging on to https://wbtenders.gov.in using the option —Click here to Enroll. Possession of a Valid Class II Digital Signature Certificate (DSC) in the form of smart card/e-token in the Company's name is a prerequisite for registration and participating in the bid submission activities through this web site. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site https://wbtenders.gov.in

3. Intending Tenderer can search and download NIeT and other tender documents electronically by logging on to the website https://wbtenders.gov.in, using his Digital Signature Certificate (DSC). This is the mode of collection of tender documents electronically.

4. For participating in the tender, Rs. 19, 63,437.00 (Rupees Nineteen lakhs sixty three thousand four hundred thirty seven only) as an initial Earnest Money Deposit which should be remitted through NEFT/RTGS challan from the e-tendering portal in favour of the **The Chairman, Jangipur Municipality** and also to be documented through e-filing or payment by net banking (any listed bank) through ICICI bank payment gateway. The scan copy of NEFT/RTGS challan from the e-tendering portal should be uploaded in file, for the amounts mentioned. The scan copy of NEFT/RTGS challan from the e-tendering portal towards the EMD should be uploaded as Statutory Document / Technical File. as per order of Finance Department Govt. of W.B. vide memo no. 3975-F(Y) dated 28.07.2016 **Document / Technical File.** The L1 bidder shall submit the hard copy of the documents to the tender inviting authority with his acceptance letter of the LOI. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be constructed as an attempt to disturb the tendering process and dealt with accordingly legally including blacklisting of the bidder. The Labour Co-operative societies who want to avail exemption of Earnest Money Deposit, shall have to upload necessary GO in this regard & have to submit self-attested photocopy or duly attested by a Gazetted Officer of necessary GO in this regards.

5. A prospective Tenderer shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job all his applications will be rejected for that job.

6. Bid shall remain valid for a period not less than 180 (one hundred eighty) days from the last date of submission of Financial Bid / Sealed Bid. If the bidder withdraws the bid during the validity period of bid, the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.
7. No escalation and or price adjustment will be allowed by the ULB. No mobilization and secure advance will be allowed.

6. Eligibility criteria for participation in tender:

i) The prospective Tenderers who are eligible to participate (Bonafide Outsider Contractors / Engineers Co. Op. / Labour Co. Op. etc. etc.) as stated in eligibility criteria section should apply supported by completion certificate in support of the credential. Scanned copy of the Completion Certificate issued by the Concerned Executing Authority should be uploaded as Non-Statutory Document through online. In completion certificate produced for credential should contain(a)name of work(b)Estimated amount (c) Tendered amount (d) Value of executed work (e) Date of

completion of the project along with telephone and detailed communication address of client must be indicated. Payment certificate/work order may not be considered as credential in this respect.

ii) Uploading of scanned copies of Pan Card, up to date Professional Tax receipts, up to date GST registration Certificate,valid Trade license certificate including Return in the Technical Proposal as Non Statutory Documents.

iii) Registered Unemployed Engineer's Co-Operative Societies and registered Labour Co-Operative Societies are to upload the documents apart from the documents mentioned under Cl. 6(i) Registration certificate, Bye Laws, audited balance sheet showing up to date accounts as Non Statutory Documents.

iv) The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum as Non Statutory Documents.

v) All Tenderers should have to upload only their self-attested copies of the requisite documents in the web site for submitting their bid.

vii) The Tenderers has to submit authenticate copy of invoice challan of Machinery as a proof of legitimate ownership/lease.

The Tender Documents shall consist of the following documents:

i.) NIeT

ii.) WEST BENGAL FORM NO-2911(ii)

iii.) PREQUALIFICATION

iv.) BOQ

7. Submission of Tenders

7.1 General process of submission

Tenders are to be submitted online through the website, in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in Table-I.

Using the Digital Signature Certificate (DSC), the documents are to uploaded virus scanned and digitally signed. The documents will get encrypted (transformed into non-readable formats).

The Technical proposal should contain scanned copies of the following further two covers (folders).

A. Statutory Technical folder containing,

i) PREQUALIFICATION (Properly filled & upload the same Digitally Signed)

a) Application (As Shown in the given format in Annexure-A in **Prequalification** Document, download - filled & upload Digitally Signed.), in letter headed pad duly signed in. Letter head should contain full address, telephone no. mobile no. & FAX, e-mail id of applicant.

b) Experience Profile (As Shown in the given format in Annexure-B in **Prequalification** Document - download, filled & upload Digitally Signed.)

c) Authenticate copy of invoice challan(s) of Machinery which the intending agency must have own/lease as per list follows. Level Machine, Static Roller, Vibratory Roller, Mobile HMP & Tar Boiler. (Scan & Upload Digitally Signed.)

iii) NIeT (Properly download & upload the same Digitally Signed)

Notice Inviting e-Tender (NIeT), all Corrigendum & Addendum should be properly downloaded & uploaded the same Digitally Signed.

iv) WEST BENGAL FORM NO-2911(ii) (Properly download & upload the same Digitally Signed)

West Bengal Form No-2911(ii) (Properly download & upload the same Digitally Signed except quoting rate, quoting rate will only encrypted in the B.O.Q. under Financial Bid. *In case quoting any rate in West Bengal Form No-2911(ii) the tender liable to summarily reject*.)

Note:

i) Only downloaded copies of the documents are to be uploaded, virus scanned and digitally signed by the contractor.

ii) If any contractor is exempted from payment of EMD, copy of relevant Government Order needs to be furnished.

iii) Tenders will be summarily rejected if any item in the statutory cover is missing.

iv) In case of any inadvertent typographical mistake the same to be treated to be corrected as to confirm to the prevailing relevant schedule of rates or technically sanctioned estimate.

v) Necessary deduction i.e. VAT, S.T., I.T., CESS etc. will be made as per relevant Govt. order.

B. Non-Statutory Technical folder containing,

i) Up to date Professional Tax (PT) Clearance receipts and IT, PAN, etc.. Application for such clearance addressed to the competent authority may also be considered.

ii) GST Registration Certificate and up to date and valid Return Certificate iii) Registered Deed for Partnership Firm.

iv) Completion Certificate for the last 5 (Five) years prior to the date of publishing of this Tender [as stated in Clauses 6 (i)]

v) For Registered Unemployed Engineers 'Co-Operative Societies and Registered Labour Co-Operative Societies registration papers in support of their registration, Bye Laws, up to date audited balance sheet.

THE ABOVE STATED NON-STATUTORY TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the —My Documents list and then click the tab —Submit Non Statutory Documents to send the selected documents to Non-Statutory folder. Next, click the tab —Click to Encrypt and upload and then click the —Technical Folder to upload the Technical Documents.

Sl. No	Category Name	Sub Category Description	Details
A.	CERTIFICATES	CERTIFICATES **(ALL CERTIFICATE SHOULD BE UP TO DATE)**	1. GST Registration Certificate with upto date return 2. PAN Card 3. P.Tax (CHALLAN) 4.Trade License (refer clause 6-ii)
B.	COMPANY DETAILS	COMPANY DETAILS	1. Proprietorship Firm (Trade Licence) 2. Partnership Firm (Partnership Deed, Trade Licence) 3. LTD. Company (Registration Certificate, Trade Licence) 4. Co-Operative Society (Society Registration Certificate) Bye Laws, up to date Audited Balance Sheet. 5. Power of Attorney (Registered)
C.	CREDENTIAL	Credential	1. Completion Certificate for Similar Nature of Work Done (refer clause 6-i)

NOTE: FAILURE OF SUBMISSION OF ANY ONE OF THE ABOVE MENTIONED DOCUMENTS MAY RENDER THE TENDER LIABLE TO REJECT.

8. Financial Proposal

i) The Financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities (BOQ). The contractor is to quote the rate (Percentage Above (+)/ Below (-)/ At per (+0.00)) over the total estimated cost of the intended job online through computer in the space marked for quoting rate in the BOQ.

ii) Only downloaded copies of the above documents are to be uploaded virus scanned & digitally signed by the contractor.

9. Penalty for suppression / distortion of facts:

If any Tenderer fails to produce the original hard copies of the documents uploaded or any other documents on demand of the Tender Inviting Authority within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Tenderer will be suspended from participating in the tenders on e-Tender platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the chairman may take appropriate legal action against such defaulting Tenderer.

10. Rejection of Bid

The employer (Tender accepting authority) receives the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to the award of contract without thereby incurring any liability to the affected Tenderers or any obligation to inform the affected Tenderer or Tenderers.

11. Award of Contract

The Tenderer who's Bid has been accepted will be notified by the Tender Inviting & Accepting Authority. The notification of award will constitute the formation of the Contract. The Agreement in West Bengal Form No-2911(ii) with incorporation of all the required documents, i.e., NIeT including all its addenda & corrigendum, Application and Financial Offer on Bill of Quantities (BOQ) will be executed between the Tender Accepting Authority and the successful Tenderer. The Tender Inviting Authority may ask for submission of the hard copy of all the uploaded documents of all eligible tenderers along with original, before awarding contract.

12. Formalities

During execution if any approval from the competent authorities is required the same has to be obtained by the tenderer/agency.

13. Work Site, Drawing & Machinery

Before quotation of rate the tenderer should inspect the site and get fully acquainted with the all physical and technical parameters related to the successful completion of the work. Intending tenderers may see the drawing of work from the office Jangipur Municipality or Office of the Executive Engineer, Murshidabad Division, Municipal Engineering Directorate in the office hour of all working days till last date of submission of Tender. The intending Agency should have own minimum Tools and Machinery for successful completion of the work.

14. Mode of Payment

Payment will be made as per the availability of the fund from the govt. for the respective project. No mobilization advance and secured advance will be allowed.

15. Security Deposit

Retention money towards performance Security amounting 8% (eight percent) of the value of the work shall be deducted from the running account bill of the tenderer as per prevailing order. No interest will be paid on Security Deposit. Refund of Security Deposit will only be made on the pro-rata basis i.e. release of such security deposit to the tune of 30% on expiry of 1st year (from date of completion of the work), another 30% on expiry of 2nd year & rest 40% on expiry of 3rd year. Hence Cl No. 17 of 2911(ii) is here by superseded.

In cases of Refunding and Releasing of 100% Security Deposit held with the Government, arising out from works contract, Security Deposit will be released after issuance of Completion Certificate on submission of unconditional BANK GUARANTEE by the Contractor for the Security Deposit subject to the following conditions:

1. The Bank Guarantee will be issued by a Scheduled Commercial Bank in favour of the Chairman,Jangipur Municipality on behalf of the contractor;
2. The Bank Guarantee will remain valid for the Defect liability period/Security period as per contract of the work.
3. The Bank Guarantee will be submitted as per Format attached in NIT. The Chairman would obtain confirmation of the Bank Guarantee directly from the Bank before its acceptance.
4. The Bank Guarantee, now pledged in the form of Security Deposit will be released to the contractor in the following manner, if not forfeited under conditions of contract-
   I. 30% of the same after expiry of 1(one) year from the date of issuance of completion certificate of work.
   II. Further 30% of the same after expiry of 2(Two) years from the date of issuance of completion certificate of work. III. The balance 40% of the same after expiry of 3(Three) years from the date of issuance of completion certificate of

work.

16. Constructional Labour Welfare CESS @1% (one percent) of cost of construction will be deducted from every Bill of the selected agency.

17. Appropriate GST will be deducted

17. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.

(a) WEST BENGAL FORM NO-2911(ii)
(b) NIeT
(c) All Corrigendum & Addendum.

18. Supplementary/Additional Items of Works:

Notwithstanding the provisions made in the related printed tender form, any item of work which can legitimately be considered as not stipulated in the specific price schedule of probable items of work but has become necessary as a reasonable contingent item during actual execution of work will have to be done by the Contractor, if so directed by the Engineer-in-Charge and the rates will be fixed in the manner as stated below:-

(a) Rate of Supplementary items shall be analyzed in the 1st instant extended possible from the rates of the allied items of work appearing in the tender schedule.

(b) Rate of supplementary items shall be analyses to the maximum extent possible from rates of the allied items of work appearing in the schedule of rates of probable items of work as will be in force at the time of NIeT.

(c) If the rates of the supplementary items cannot be computed even after application of clauses stated above, the same shall be determined by analysis from market rates of material, Labour and carriage cost prevailing at the time of execution of such items of work. Profit and overhead charges (both together) @ 10% (ten percent) will be allowed only. The contractual percentage will not be applicable.

(d) Black market rates shall never be allowed.

(e) It may be noted that the cases of supplementary items of claim shall not be entertained unless supported by entries in the Work Order Book or any written order from the tender accepting authority.

19. Periodical quality test of materials supplied by the agency and final products are to be made as per guideline of schedule of PWD / I.S. at Contractor's cost. Testing of materials / final products will be done from the outside recognized laboratory at the discretion of Engineer-in-Charge. In both the cases necessary cost of testing charges will be borne by the agency.

20. As per memorandum no. 4608-F(Y) dated.18.07.2018 of Finance Department, Govt of West Bengal, the successful bidder will have to submit Additional Performance Security @10%of the tendered amount, if the accepted bid value is 80%orless of the Estimated amount put to tender.

21. Before issuance of LOC/Work Order, the TIA may verify the credential and all other documents of L1 bidde if found necessary. After verification if it is found such documents submitted bt the L1 bidder is either manufactured or false then work order/LOC will not be issued to L1 bidder and further penal action will be taken against the agency as per rule

22. All materials required for the proposed scheme as mentioned including bitumen (all grade). bitumen ,e m u l s i o n , cement & steel (which ever applicable)will

have be of specified grade & approved brand in conformity with relevant code of practice (latest revision) & manufactured accordingly& will have to be procured & supplied by the agency at his / their own cost including all taxes. Authenticated evidence for purchase of bitumen, bitumen e m ul s i o n , cement and steel are to be submitted along with challan and test certificate. In the event of further testing opted by the Engineer-in-Charge, such testing from any Government approved / Government Testing Laboratory will have to be conducted by the agency at his/their own cost. VG 30/ VG 40 grade paving bitumen, as the case may be, of I.O.C.L/ B.P.C.L/ H.P.C.L will be permitted as Straight run Bitumen.

Chairman
Jangipur Municipality

Memo No. : 562/e-Tender/(11)/AMRUT/112/19/JM **Date : 27/02/2019**

E-Tender Copy will be forwarded for information and wide publicity through Notice Board to :-

1.) The Sabhadipati, Murshidabad Zilla Parisad.
2.) Project Director, Change Management Unit & State Mission Directorate, AMRUT, West Bengal
3.) The Additional Chief Engineer,South, MED, Bikash Bhavan, Kolkata.
4.) The Superintending Engineer , Central Circle, M. E Dte, Malda
5.) The District Magistrate, Murshidabad.
6.) The Executive Engineer, MED, Murshidabad Division.
7.) The Sub-Divisional Officer, Jangipur, Murshidabad.
8.) Block Development Officer, Raghunathganj – 1, Raghunathganj, Murshidabad.
9.) The Executive officer, Jangipur Municipality
10.) The Finance officer, Jangipur Municipality
11.) The Accountant, Jangipur Municipality.

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Chairman
Jangipur Municipality